

# 2017/2018

## PORTAGE HIGH SCHOOL STUDENT PARKING PERMIT APPLICATION

Students, grades 10 through 12 are eligible to apply for a parking permit. To apply for a permit, you MUST HAVE WITH YOU this application completed and signed by student and a parent/guardian, a valid State of Indiana driver's license which should show your address in the Portage Township Schools district and up to four current registration forms for vehicles that you intend to register. The cost of the permit is \$10.00 and **EACH STUDENT IS ALLOWED TO HAVE ONLY ONE PERMIT.** Permits are issued after school in the East office until 3:00 p.m. The permit is to hang on the rearview mirror of a registered vehicle that you are driving to school. If you lose your permit, a replacement permit must be approved by administration and the cost of a replacement permit is \$20.00. Students who drive to school or who park on school property without obtaining a permit will face disciplinary action and may be denied driving/parking privileges on that basis for the entire school year.

<b>GRADE:</b>	<b>STUDENT ID #:</b>	<b>STUDENT'S NAME:</b>

<b>DO YOU ATTEND A VOCATIONAL CLASS?</b>	<b>YES</b>	<b>NAME OF VOCATIONAL CLASS:</b>	<b>DATE ISSUED:</b>			<b>PERMIT #</b>
	<b>NO</b>		<b>CASH</b>		<b>CHECK #</b>	

<b>CAR #1</b>	<b>CAR #2</b>
<b>YEAR &amp; MAKE OF VEHICLE:</b>	<b>YEAR &amp; MAKE OF VEHICLE:</b>
<b>COLOR &amp; MODEL OF VEHICLE:</b>	<b>COLOR &amp; MODEL OF VEHICLE:</b>
<b>LICENSE PLATE #:</b>	<b>LICENSE PLATE #:</b>

<b>CAR #3</b>	<b>CAR #4</b>
<b>YEAR &amp; MAKE OF VEHICLE:</b>	<b>YEAR &amp; MAKE OF VEHICLE:</b>
<b>COLOR &amp; MODEL OF VEHICLE:</b>	<b>COLOR &amp; MODEL OF VEHICLE:</b>
<b>LICENSE PLATE #:</b>	<b>LICENSE PLATE #:</b>

**ALL STUDENT SPACES IN THE STUDENT LOT ARE NUMBERED. YOUR PARKING PERMIT NUMBER DOES NOT CORRESPOND TO ANY ONE PARKING SPACE. PARKING IS ON A FIRST-COME, FIRST-SERVED BASIS. IMPROPER PARKING MAY RESULT IN DISCIPLINARY ACTION AND/OR YOUR CAR BEING TOWED OR "BOOTED" AT YOUR EXPENSE. PLEASE MAKE SURE NOT TO PARK IN THE FOLLOWING AREAS:**

- THE PARKING SPACES ON THE SOUTH SIDE OF THE FOOTBALL FIELD ACROSS FROM THE LOCKER ROOM ENTRANCES
- THE PARKING AREA OUTSIDE OF THE LOADING DOCK ACROSS THE ACCESS ROAD FROM THE TENNIS COURTS & THE SPACES WEST OF THE TENNIS COURTS
- THE PARKING SPACES FACING ROUTE 6 IN FRONT OF THE EAST BUILDING
- THE ADMINISTRATION BUILDING PARKING LOT AND THE EMPLOYEE PARKING LOT IN FRONT OF DOOR "F" THE EMPLOYEE PARKING AREA AND THE ADMINISTRATION BUILDING PARKING LOT AT THE WEST BUILDING
- ANY OF THE PARKING SPACES ON THE STREET BETWEEN THE STUDENT PARKING LOT AND THE EAST SIDE OF THE EAST BUILDING
- THE FOLLOWING NUMBERED SPACES: 319, 320, 321, 322, ,323, 394, 395, 396, 397, AND 398

**STATEMENT OF CONSENT AND ACCEPTANCE OF RESPONSIBILITY:** WE, THE UNDERSIGNED, HAVE READ THE REGULATIONS ON BOTH THE FRONT AND BACK OF THIS APPLICATION AND CONSENT TO COMPLY WITH THEM. WE FURTHER CERTIFY THAT ALL VEHICLES REGISTERED WITH PHS ARE AND WILL BE COVERED BY INSURANCE AND WILL REMAIN IN SAFE OPERATING CONDITION. WE FURTHER UNDERSTAND THAT THE ADMINISTRATION OF PHS AND/OR PORTAGE TOWNSHIP SCHOOLS MAY ORDER ANY VEHICLE ON SCHOOL PROPERTY TOWED FROM THE PROPERTY AND IMPOUNDED AT THE EXPENSE OF THE OWNER IF DEEMED NECESSARY. SUCH ACTION MAY BE TAKEN WITHOUT PRIOR NOTICE TO THE OWNER AND/OR OPERATOR OF SAID VEHICLE.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE SIGNED

\_\_\_\_\_  
SIGNATURE OF PARENT/GUARDIAN

\_\_\_\_\_  
RELATIONSHIP TO APPLICANT

\_\_\_\_\_  
DATE SIGNED

# MOTOR VEHICLE REGULATIONS

**STATEMENT OF CONSENT AND ACCEPTANCE OF RESPONSIBILITY:** WE, THE UNDERSIGNED, HAVE READ THE REGULATIONS AND CONSENT TO COMPLY WITH THEM. WE FURTHER CERTIFY THAT ALL VEHICLES REGISTERED WITH PHS ARE AND WILL BE COVERED BY INSURANCE AND WILL REMAIN IN SAFE OPERATING CONDITION. WE FURTHER UNDERSTAND THAT THE ADMINISTRATION OF PHS AND/OR PORTAGE TOWNSHIP SCHOOLS MAY ORDER ANY VEHICLE ON SCHOOL PROPERTY TOWED FROM THE PROPERTY AND IMPOUNDED AT THE EXPENSE OF THE OWNER IF DEEMED NECESSARY. SUCH ACTION MAY BE TAKEN WITHOUT PRIOR NOTICE TO THE OWNER AND/OR OPERATOR OF SAID VEHICLE.

## MOTOR VEHICLE REGULATIONS

1. ALL STUDENT VEHICLES MUST DISPLAY A VALID PARKING PERMIT WHEN ON SCHOOL PROPERTY.
2. IF A CHANGE OF VEHICLES OCCURS THROUGHOUT THE SCHOOL YEAR, YOU MUST NOTIFY OFFICE B OF THE ADDITION OR THE DELETION OF A VEHICLE.
3. VEHICLES MUST BE PARKED IN ONE OF THE NUMBERED PARKING SPACES. **THERE ARE NO ASSIGNED SPOTS. YOUR PARKING PERMIT DOES NOT CORRESPOND TO THE PARKING SPACE WITH THE SAME NUMBER.** PARKING IS ON A FIRST-COME, FIRST-SERVED BASIS. VEHICLES MUST BE PARKED FACING INTO MARKED SPACES. IMPROPERLY PARKED VEHICLES MAY BE TICKETED OR "BOOTED", WHICH MAY RESULT IN FINES AND/OR DISCIPLINE.
4. STUDENT DRIVERS MUST BE PROPERLY LICENSED AND INSURED.
5. SPEED LIMIT ON SCHOOL PROPERTY IS 10 MPH. PORTAGE POLICE OR SCHOOL SECURITY WILL TICKET VIOLATORS.
6. VEHICLES ARE TO BE LOCKED WHEN LEFT. PORTAGE TOWNSHIP SCHOOLS DOES NOT ACCEPT ANY RESPONSIBILITY OR LIABILITY FOR THE SAFETY OF THE VEHICLE OR ITS CONTENTS, NOR DOES IT GUARANTEE THE SAFETY OF THE VEHICLE OR ITS CONTENTS.
7. PORTAGE TOWNSHIP SCHOOLS RESERVES THE RIGHT TO SEARCH ANY VEHICLE ON SCHOOL PROPERTY AT ANY TIME, IF, IN THE OPINION OF SCHOOL OFFICIALS, THERE IS REASONABLE SUSPICION TO BELIEVE THAT THE VEHICLE MIGHT CONTAIN DRUGS, ALCOHOL, STOLEN PROPERTY OR OTHER CONTRABAND, FIREARMS, EXPLOSIVES OR ANY OTHER ILLEGAL ITEMS. SCHOOL OFFICIALS MAY ALSO SEARCH ANY VEHICLE ON SCHOOL PROPERTY TO DETERMINE OWNERSHIP WHEN, IN THE OPINION OF SCHOOL OFFICIALS, SAID ACTION IS WARRANTED.
8. UPON ARRIVING ON SCHOOL PROPERTY, VEHICLES MUST BE PARKED AND LOCKED AND THEIR OCCUPANTS MUST ENTER THE BUILDING. LOITERING IN OR ABOUT ANY VEHICLE IS NOT PERMITTED. STUDENTS ARE NOT PERMITTED TO VISIT VEHICLES DURING THE SCHOOL DAY UNLESS AUTHORIZED BY A MEMBER OF THE ADMINISTRATIVE STAFF.
9. PARKING AND DRIVING ARE SUBJECT TO THE DISCIPLINARY POLICY IN EFFECT DURING THE CURRENT SCHOOL YEAR AS OUTLINED IN THE STUDENT/PARENT HANDBOOK. VIOLATIONS OF RULES MAY SUBJECT STUDENTS TO FINES AND/OR DISCIPLINARY CONSEQUENCES. PARKING PERMITS MAY BE REVOKED FOR ACTIONS SUCH AS, BUT NOT LIMITED TO, RECKLESS DRIVING TO OR FROM SCHOOL OR ON SCHOOL PROPERTY, VIOLATION OF SCHOOL RULES (EXCESSIVE ABSENCES, TRUANCIES, ETC.), DISRESPECT FOR SCHOOL PERSONNEL OR EXCESSIVE PARKING/DRIVING VIOLATIONS. ANY VEHICLE THAT HAS HAD A PARKING PERMIT REVOKED AND IS SUBSEQUENTLY PARKED ON SCHOOL PROPERTY MAY BE TOWED OR BOOTED AT THE EXPENSE OF THE OWNER AND HIS/HER FAMILY WITHOUT FURTHER NOTICE.
10. ANY STUDENT WHO PROVIDES A PERMIT FOR A STUDENT WHO IS NOT ELIGIBLE TO DRIVE TO SCHOOL WILL FACE DISCIPLINARY ACTION AND THE LOSS OF DRIVING PRIVILEGES.

**CARS THAT ARE IMPROPERLY PARKED MAY BE "BOOTED". THERE MAY BE A FINE TO HAVE THE "BOOT" REMOVED. PLEASE MAKE SURE NOT TO PARK IN THE FOLLOWING AREAS:**

- THE PARKING SPACES ON THE SOUTH SIDE OF THE FOOTBALL FIELD ACROSS FROM THE LOCKER ROOM ENTRANCES
- THE PARKING AREA OUTSIDE OF THE LOADING DOCK
- THE PARKING SPACES FACING ROUTE 6 IN FRONT OF THE EAST BUILDING
- THE EMPLOYEE PARKING AREA AND THE ADMINISTRATION BUILDING PARKING LOT AT THE WEST BUILDING
- ANY OF THE PARKING SPACES ON THE STREET ON THE EAST SIDE OF THE EAST BUILDING
- THE PARKING SPACES ON THE WEST SIDE OF THE TENNIS COURTS.
- THE FOLLOWING NUMBERED SPACES IN THE STUDENT PARKING LOT: 319, 320, 321, 322, ,323, 394, 395, 396, 397, AND 398